

OXFORDSHIRE LADIES' COUNTY GOLF ASSOCIATION

MINUTES OF THE EGM

On Monday 6th October 2025 at 10.30 am at Studley Wood Golf Club

Present: Christine Bishop (CB), Dawn Tucker (DT) Val Pole (VP), Linda Fisher (LF), Susie Hogben (SH) Carol Hill (Ch), Claire Mottershead (CM), Mary Phipps (MP), Pauline Bishop (PB), Lillian Rawlinson Winder (LRW), Roberta Miles (RM), Sarah Sadler (SS), Karen Bromley (KB), Barbara Hutchison (BH), Barbara Salisbury (BS), Clare Pantcheff (CP), Jane Tavinor (JT), Carole Lee (CL), Felicity McCallum (FC), Alison Rainford (AR) Sharon Rogers (SR) Annabel Hersman (AH), Amanda Glanvill (AG), Sally Adams (SA),

1.	Apologies: Tracy Roberts, Caroline Pearce, Clare Dodds, Wendy Woodward, Nora Maloney, Elaine Hunt, Denise Richards, Pauline Swan	Action
2.	The Meeting was quorate as there were 9 Club Representatives with voting powers including three Executive members who carried votes for their clubs. Linda Fisher (Wychwood), Susie Hogben (Drayton) Val Pole (Witney Lakes)	
3.	Presidents Welcome Christine Bishop welcomed and thanked everyone for attending the meeting.	
4.	Incorporation. CB gave a brief update on the background to why the Executive Committee were making the recommendation for Incorporation. CB introduced Amanda Glanvill who has been helping guide us through the process. MP asked whether any questions had been raised regarding the rationale for Incorporation. AG gave a brief update on why OLCGA Exec are proposing Incorporation. The position of a county which is an unincorporated association is that, if legal proceedings were ever brought due to the acts/omissions of the organisation, the organisation itself (OLCGA) cannot be sued because it has no legal personality. Therefore, as an unincorporated association, the legal proceedings would be filed against the organisation's members and/or officers. AG gave two examples of claims that had been made. In terms of Royal Mid-Surrey Golf Club, I do not know in depth details, however the claim was made by a member who contested being disciplined at the club even though the correct disciplinary procedure was in place and followed. The member chose to sue the club and because the club was not incorporated the executive board / committee were liable. This shows that a process can be followed but when a member chooses to take the matter further an unincorporated business opens their exec up (normally volunteers) to all sorts of financial possibilities. As another example, there is a club in Leicestershire that is luckily incorporated but if they had not been the executive committee could have been liable for an	

	<p>unlimited fine on the following scenario....</p> <p>Head Greenkeeper had sent his staff home early. He remained on site The following morning, he was found dead under a tree on the course. It was found that he hadn't had the correct chain saw license in place or up to date training implemented by the club. Although the family did not want to sue, they were over rules by Health and Safety – their fines can be huge and unlimited for incorporated businesses. The chairman of the club had to go to court but luckily the club was the one to finance the fine. £150,000 fine was paid by the club for breach of Health and Safety Laws.</p> <p>CB stated that preliminary discussions had been held with Emily Green, a lawyer who previously worked for England Golf, regarding Incorporation. Several County Golf Associations have already commissioned her to manage their incorporation processes. As she is in the early stages of establishing her own business, she is offering a reduced fee to take OLCGA through the process. The cost will be £2,000, which will be funded from the Association's reserves.</p> <p>Incorporation Vote</p> <p>5. CB asked for a show of hands, which were added to the proxy votes submitted by The Springs Golf Club and Kirtlington Golf Club. The vote was unanimous, and the motion to proceed with Incorporation was carried.</p> <p>Closing Remarks.</p> <p>6. CB thanked everyone for attending the EGM and informed them that there would be a short break for coffee before the County Delegates Meeting</p> <p>These minutes are approved as a true record of the meeting.</p> <p>Name (print):</p> <p>Signature: Date:</p>	
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