

	<p>Parish Clerk/RFO: Elizabeth Gilkes</p> <p>clerk@thewolfordsjpc.co.uk</p>
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MINUTES OF MEETING HELD ON 28th NOVEMBER 2023 AT 7.30PM AT THE WOLFORDS VILLAGE HALL

1	<p>Present: Cllrs Lines, Hankinson, Mathias, Lewis-Beeching and Crossland. DC Whalley Hoggins</p> <p>Public: Seven Apologies: CC Jo Barker – Prior engagement</p>
2.	<p>Declarations of Disclosable Pecuniary Interest. Councillors are reminded that unless they have been granted a dispensation, if they have a Disclosable Pecuniary Interest, or is in an interest of somebody with whom they are living as a husband or wife or as if they were civil partners, they may not participate in any discussion of or vote on the matter and must also leave the room for the duration of the matter. They must also disclose the interest if it has not yet been entered in the Authority's register (unless it is of a sensitive interest)</p>
3.	<p>To approve the Minutes of Meeting held on 26th September 2023</p> <p>Cllr Lewis-Beeching mentioned a few typos and subject to correction Motion to approve Minutes was proposed by Cllr Mathias and seconded by Cllr Hankinson</p>
4.	<p>Public Forum Members of the public are invited to address the Council. Each person may speak for three minutes to a maximum of 15 minutes</p>
5.	<p>Chair's Report</p> <p>Chair advised that she had attended two WALC Zoom meetings, one notifying NALC Clerk pay rises and how to implement. The recommendation was that local police should attend Parish Council meetings. The lack of ability to contact Police was highlighted. There is a review taking place re Retained and Full Fire Service provision and it is important that views are expressed especially as a rural area. The legal situation with regard to grant allocations to Churchyards,, etc. was highlighted and a decision on how to proceed is awaited from WALC.</p> <p>Chair and Clerk had also attended WALC Conference and AGM and Chair reported on companies there promoting services and the workshops attended</p>
6.	<p>Reports from District and County Councillors</p> <p>DC Whalley Hoggins reported that Ubus service is up for renewal and review taking place. The change of Councils at SDC and WDC is causing delays with The South Warwickshire Development Plan which is of concern. Cil allocation errors have been highlighted and need addressing. The lack of ability to substitute Councillors in Planning meetings is resulting in decisions by small committees which perceived as a democratic issue. The OAP Parking Permit for Stratford is available. The review of the the Ellen Badger by the Coventry and Warwickshire Integrated Care Board had been</p>

	presented to SDC and the provision of beds is ongoing and believed that the use of the retained old building would be appropriate if beds were to be retained after the review.																																				
7.	<p>Planning</p> <p>To consider all applications received and published on Stratford District Website to date of meeting</p> <p>Previous</p> <p>23/02088/FUL Four Shires Farm (Little Compton PC) Pending</p> <p>DC Cllr advised that application has been withdrawn and a pre engagement meeting has taken place with the Planning Office and a revised application is anticipated.</p> <p>23/01922/FUL The Fox and Hounds Pending</p> <p>235 objections received, many from the locality highlighting how important its retention is perceived in the wider neighbourhood and the Case Officers recommendation awaited.</p> <table><tr><td>23/01158/FUL Rectory Farm</td><td>Permission with Conditions</td></tr><tr><td>23/02241/FUL Manor Farm</td><td>Permission with Conditions</td></tr><tr><td>23/02518/TREE The Coach House</td><td>Consent with Conditions</td></tr><tr><td>23/02783/DP 1 Carters Leaze</td><td>Pending</td></tr><tr><td>23/02782/FUL 1 Carters Leaze</td><td>Pending</td></tr><tr><td>23/02049/FUL The Coach House</td><td>Permission with Conditions</td></tr><tr><td>23/02049/LBC The Coach House</td><td>Permission with Conditions</td></tr></table> <p>Current</p> <p>23/09999/TREE Parsonage Farm Refer to Tree Officer</p>	23/01158/FUL Rectory Farm	Permission with Conditions	23/02241/FUL Manor Farm	Permission with Conditions	23/02518/TREE The Coach House	Consent with Conditions	23/02783/DP 1 Carters Leaze	Pending	23/02782/FUL 1 Carters Leaze	Pending	23/02049/FUL The Coach House	Permission with Conditions	23/02049/LBC The Coach House	Permission with Conditions																						
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8.	<p>Parish Website, Newsletter, etc To receive update on progress</p> <p>Thanks to Cllrs Lewis-Beeching and Mathias for their work on the new village website for the combined Parish council.</p> <p>Identification of roles and a Policy for the website need to be agreed. Currently Clerk and Cllrs Lewis -Beeching and Mathias have access</p> <p>Newsletter had been circulated electronically and only one comment received so far. It was suggested that ideal if the Newsletter could also be circulated in print form and options to be investigated.</p>																																				
9.	<p>Bank Account – To note and approve income and expenditure since last meeting</p> <table><tr><td></td><td>Bank c/f</td><td></td><td>6958.56</td></tr><tr><td>21.09.23</td><td>Stratford District Council Precept</td><td>2750.00</td><td>9708.56</td></tr><tr><td>28.09.23</td><td>Elizabeth Gilkes – Clerk</td><td>219.20</td><td>9489.35</td></tr><tr><td>28.09.23</td><td>Elizabeth Gilkes – Home Working</td><td>36.00</td><td>9453.36</td></tr><tr><td>28.09.23</td><td>Dr & Mrs M Crossland – Coronation</td><td>129.60</td><td>9323.76</td></tr><tr><td>13.11.23</td><td>Receipt from closure of Little Wolford Ac</td><td>1765.13</td><td>11088.89</td></tr><tr><td>21.11.23</td><td>Chris Dyer – Website</td><td>505.50</td><td>10583.39</td></tr><tr><td>21.11.23</td><td>Community Heartbeat – defib support LW</td><td>135.00</td><td>10448.39</td></tr><tr><td></td><td>Balance at 21.11.23</td><td></td><td>10448.39</td></tr></table>		Bank c/f		6958.56	21.09.23	Stratford District Council Precept	2750.00	9708.56	28.09.23	Elizabeth Gilkes – Clerk	219.20	9489.35	28.09.23	Elizabeth Gilkes – Home Working	36.00	9453.36	28.09.23	Dr & Mrs M Crossland – Coronation	129.60	9323.76	13.11.23	Receipt from closure of Little Wolford Ac	1765.13	11088.89	21.11.23	Chris Dyer – Website	505.50	10583.39	21.11.23	Community Heartbeat – defib support LW	135.00	10448.39		Balance at 21.11.23		10448.39
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10	<p>2024-25 Draft Budget</p> <p>To consider draft budget proposals and note need for a Reserves Policy</p> <p>This had been circulated and based on this acceptance was proposed by Cllr Lines and seconded by Cllr Hankinson. Motion carried</p> <p>Based on the budget a suggested precept amount of £8,500.00 was proposed by Cllr Lines and seconded by Cllr Crossland based on anticipated expenditure and allocating recommended Reserve</p> <p>Vote was 3 in favour and 2 against . Motion carried.</p>										
11	<p>Grant Applications</p> <p>To consider grant application received</p> <p>An application had been received from the Parochial Church Council but decision deferred to January meeting when anticipated also have an application from the Wolfords Village Hall</p> <p>To note need for a Grants Policy – Clerk will draft for a future meeting</p>										
12.	<p>Parish Matters – to receive reports and agree actions</p> <p>Verge at Ingram Close – to note situation and make decisions relating to future use Cllr Mathias updated on current situation and responses received from all associated parties except WCC. Suggested that Cllr Barker be asked to exert pressure so that Planning Application can be submitted</p> <p>Little Wolford Water Leak – Chair is in continuing contact with Severn Trent</p> <p>Rosary Lane – Surface Water Drainage. A report had been circulated and requested that be circulated to WCC and Severn Trent for action</p> <p>Speed signage – installed incorrectly and WCC advised and rectification awaited</p>										

	<p>Superfast broadband – now installed in Great Wolford</p> <p>Emergency Plan – Draft had been circulated and needs completing by Cllrs and returning to Cllr Lewis- Beeching. DC advised that a PC responsibility to hold a stock of (empty) sandbags and Cllr Beeching confirmed that a stock held in The Wolfords Village Hall</p>
13.	<p>To consider Report re Electoral Review re warding of Litte and Great Wolford</p> <p>A report prepared by Cllr Lewis-Beeching had been circulated and Clerk advised that having consulted Democratic Services Manager that once a request made for a Review then it would be included in 2024-26 Schedule in order to review the warding of the two Parishes</p> <p>Proposed by Cllr Mathias and seconded Cllr Lewis-Beeching.</p>
14.	Urgent Information for Councillors and Items for next Agenda
	Date of Next Meeting – 30 th January 2024 – The Wolfords Village Hall